

**Ying Wa Girls' School**  
**Careers Committee**  
**Career & Life Planning Grant Report 2016-17**

**PART I - MAJOR CONCERN**

To continue to enhance & enrich career & life planning activities

***Intended Outcomes / Targets***

1. The majority of students have adequate understanding of their academic and career interests
2. The majority of students are able to make informed academic choices
3. Streamlined and effective careers activities
4. More collaboration between Careers Committee and other teachers / groups / school partners
5. Engagement of parents where possible

<i>Strategies</i>	<i>Success Criteria</i>	<i>Method of Evaluation</i>	<i>Review</i>
<p><b>1. Revamping careers guidance activities</b></p> <ul style="list-style-type: none"> <li>◆ Streamlining of existing activities</li> <li>◆ Enrichment &amp; expansion of quality programmes – within limits</li> <li>◆ Career exploration activities for senior form students</li> </ul>	<ol style="list-style-type: none"> <li>1. Revised framework of benchmarks showing life planning accomplishments for different forms</li> <li>2. Business partnership &amp; job shadowing opportunities for more students</li> <li>3. Interview tips &amp; practice for S5-6</li> <li>4. 2 parent talks on JUPAS / multiple pathways &amp; DSE Day</li> <li>5. “Career Mapping” &amp; related activities to be conducted by S3-4 Class Teachers</li> </ol>	<ul style="list-style-type: none"> <li>◆ Careers Teachers’ observations</li> <li>◆ Survey on students</li> <li>◆ Survey on other participants</li> </ul>	<ol style="list-style-type: none"> <li>1. The benchmarks have been further revised to reflect students’ needs and tie in with various constraints. (see P.4)</li> <li>2. A number of business partnership &amp; work experience activities have been introduced to senior form students, especially towards the end of the term. These included the Life Buddies Job Tasting Programme (S4-5, M21 青年新聞報道體驗計劃, BSPP Work Experience Programme, HKFWS Work Placement Scheme, Prestique Ltd Job Shadowing etc. Some of these were new trials for the committee. Participants gave good feedback about the activities in general.</li> <li>3. To help S5 students acquire interview skills and gain interview practice, the HYC Talk on Interview Tips, S5 Mock DSE Day and a talk on personal statements &amp; interview tips by the Princeton Review were conducted. The last activity was extra compared with the input last year. 49 S6 students attended the HYC Mock Interview Workshop and had intensive practice on university interviews.</li> <li>4. Two new talks were held this year to orientate parents towards further studies issues: S3 parents: HYC Parent Talk on NSS Subject Choices; S4-6 parents: HYC Parent Talk on JUPAS &amp; Multiple Pathways. Participants’ responses were very good, especially to the S3 talk.</li> <li>5. The “Career Mapping” handbook was ordered for S3 students, and some activities in the book were adopted for our S3 Careers Workshop. Unfortunately, S4 Class Teachers were not able to conduct activities based on the handbook with their classes, as there were too few CTPs for S4.</li> <li>6. A new activity, HKFWS Board Game Training, was organized for Careers Assistants. Three HKFWS workers led CAs to play their life planning board game, to equip the latter to conduct the activity with peers in future.</li> </ol>
<p><b>2. Junior form life planning programme</b></p>	<p>Refined life planning programmes for</p> <ul style="list-style-type: none"> <li>◆ S1 – 2 lessons</li> <li>◆ S2 – 2 lessons &amp; S2 Careers Quiz</li> </ul>	<ul style="list-style-type: none"> <li>◆ Teachers’ observations</li> <li>◆ Survey on students</li> </ul>	<ol style="list-style-type: none"> <li>1. The JLP was streamlined for both S1 &amp; S2.</li> <li>2. To free OLE time slots (which are always scarce), the S1 JLP will be cancelled next year. S1 students’ developmental needs are more about adjustment to secondary school life. Comparatively, life planning is of lower priority.</li> <li>3. Good S1 JLP activities devised these two years will be integrated into S2/3 careers</li> </ol>

	<ul style="list-style-type: none"> <li>◆ S3 – 2 lessons (S3 Careers Workshop)</li> </ul>		<p>workshops in future.</p> <p>4. Career handbooks were given earlier to students: “尋找生命的色彩” for S2 and “Career Mapping” for S3. Some activities were advanced to lower forms.</p>
<p><b>3. Seeking room for collaboration with subject panels, other student support groups and school partners in life planning activities</b></p>	<ul style="list-style-type: none"> <li>◆ Continued collaboration with previous partners</li> <li>◆ New opportunities of collaboration with other partners</li> </ul>	Teachers’ observations	<p>1. Collaboration with the some new groups / bodies was carried out this year:</p> <ul style="list-style-type: none"> <li>◆ School Goal Committee – CLP Grant sponsoring public speaking workshops for S5 student leaders &amp; etiquette workshops for S6</li> <li>◆ British Council, IDP, University of British Columbia (Canada) – 4 talks on overseas studies</li> <li>◆ Princeton Review – a talk on personal statements / interview tips for S5</li> <li>◆ HKFWS – a board game training workshop for Careers Assistants &amp; a new partnership under the Home Affairs Bureau’s Funding Scheme for Youth Life Planning Activities</li> <li>◆ Ying Wa College – 3 Careers Teachers joined their Mentorship Scheme Kick-off Ceremony to get inspirations on how to improve our own Mentorship Programme</li> </ul> <p>2. Our experience increasingly shows collaboration with other parties, both at or outside Ying Wa, is part and parcel of the committee’s work. So from next year onwards, this will be considered a routine instead of a committee goal.</p>
<p><b>4. Guidance for students with special needs</b></p> <ul style="list-style-type: none"> <li>◆ Early identification of students</li> <li>◆ Early intervention – individual guidance &amp; suggestions on alternate pathways</li> </ul>	<ul style="list-style-type: none"> <li>◆ Collaboration with Academic Committee and Guidance Committee in identifying students with special needs</li> <li>◆ Collaboration with HKFWS on providing guidance</li> <li>◆ Collaboration with Class Teachers in providing careers guidance for students with special needs</li> <li>◆ Information provided to parents where necessary</li> </ul>	Teachers’ observations	<p>1. Mid-year Exam / Test results of underperforming students were shared by the Student Assessment Committee / Academic Committee.</p> <p>2. A set of information for school leavers was given to Class Teachers towards the end of the term:</p> <ul style="list-style-type: none"> <li>~ Secondary School Profiles &amp; school search techniques</li> <li>~ EDB regional offices – contact numbers &amp; school vacancies</li> <li>~ Direct subsidy school</li> <li>~ VTC: Diploma of Vocational Education</li> </ul> <p>3. Some Class Teachers sought further guidance on counselling potential repeaters and school leavers.</p> <p>4. There was collaboration with the Guidance Committee &amp; School Social Workers as usual.</p> <p>5. As guidance for students with special needs is becoming an integral part of the committee’s work, this will not be a special concern next year.</p>

**Goal for 2017-18**

This will be tied in with the school goal for student support groups in general:

- ◆ To create space for development
- ◆ To build trustworthiness in students
- ◆ To encourage appreciation

***Intended Outcomes / Targets***

1. Streamlined and effective careers activities
2. Students take serious responsibility of their choices and commitments
3. Students show gratitude to those supporting them
4. Keen participants of careers activities given appreciation

**Life Planning Benchmarks – revised for 2017-18**

	<i>Time</i>	<i>Self-understanding</i>	<i>Life Planning Activities</i>	<i>Careers Choices / Products</i>
<b>S2</b>	3 OLE periods	Basic self-understanding	<ul style="list-style-type: none"> <li>◆ Simple job search</li> <li>◆ 1 careers quiz</li> </ul>	Dream job
<b>S3</b>	6 OLE periods	Career Interest Inventory (CII) simple version (Chi)	<ul style="list-style-type: none"> <li>◆ 2 careers workshops (1 lesson each)</li> <li>◆ 1 careers conference on NAS subject choices</li> <li>◆ 1 experience sharing session by senior students</li> <li>◆ Mentorship Programme (optional)</li> <li>◆ Career Expo (optional)</li> </ul>	Plan for NAS subject choices
<b>S4</b>	2 OLE periods	Career Interest Inventory (CII) long version (Eng)	<ul style="list-style-type: none"> <li>◆ 2 careers conferences (1 in S4, 1 in S5)</li> <li>◆ 2 university information days</li> <li>◆ Mock DSE Day (S5)</li> </ul>	Major field(s) of interest & related further studies programmes
<b>S5</b>	4 OLE periods + 3 hours	Optional: <ul style="list-style-type: none"> <li>◆ Career Card analysis</li> <li>◆ Job-tionary analysis</li> </ul>	<ul style="list-style-type: none"> <li>◆ Coaching on JUPAS Self-account (S5)</li> <li>◆ Career Expo</li> <li>◆ Mentorship Programme // 1 business partnership / work experience activity</li> <li>◆ 1 career talk / visit</li> </ul>	<ul style="list-style-type: none"> <li>◆ 2-3 interested fields of studies</li> <li>◆ Top 3 JUPAS choices by mid-term</li> <li>◆ Top 10 JUPAS choices by the end of summer holidays</li> <li>◆ Draft of JUPAS Self-account by the end of summer holidays</li> </ul>
<b>S6</b>	4 OLE periods	Optional: <ul style="list-style-type: none"> <li>◆ Career Card analysis</li> <li>◆ Job-tionary analysis</li> </ul>	<ul style="list-style-type: none"> <li>◆ 2 careers conferences</li> <li>◆ 1-2 university information days</li> <li>◆ 1 mock interview workshop</li> <li>◆ Tips on personal statement &amp; resume</li> </ul>	<ul style="list-style-type: none"> <li>◆ 20 JUPAS choices</li> <li>◆ JUPAS Self-account</li> <li>◆ JUPAS SLP (optional)</li> </ul>

## PART II – GENERAL REPORT

### 1. Core Programmes – Junior Forms

<i>Participants</i>	<i>Activity</i>	<i>Date</i>	<i>PIC</i>	<i>Supporting</i>	<i>Review</i>
S3 parents (86)	<b>HYC Parent Talk on NSS Subject Choices</b>	Oct 29, 2016 (Sat)	<b>CL</b>	GY, LG	<ul style="list-style-type: none"> <li>◆ A new activity sponsored by CLP Grant</li> <li>◆ Good turnout, exceeding expectation – shows that S3 parents are keen on knowing more about NSS subject choices</li> <li>◆ Popular speaker (Mr Ng Po Shing, HYC), drawing enthusiastic responses</li> <li>◆ Highly rated according to general observations &amp; HYC survey (50 respondents)               <ul style="list-style-type: none"> <li>~ Satisfied with activity – 88%</li> <li>~ Achieved purpose – 92%</li> <li>~ Helpful – 94%</li> <li>~ Want similar activity – 92%</li> <li>~ Satisfied with speaker – 92%</li> </ul> </li> <li>◆ Can be continued next year but start later in the morning</li> <li>◆ Should have parents enrol beforehand in future</li> </ul>
S3	<b>S3 Careers Workshop</b>	Feb 10, 2017 (Fri)	<b>CL</b>	S3 Class Teachers	<ul style="list-style-type: none"> <li>◆ “Career Mapping” activities, replacing those from “尋找生命的色彩”, fitted in quite well with the original lesson plan</li> <li>◆ A new questionnaire, “My Preliminary S4 Subject Choices”, was included – modelled on CW’s contribution last term</li> <li>◆</li> </ul>
S3	<b>S3 Careers Conference I</b>	Feb 17, 2017 (Fri)	<b>KK</b>	CL, S4 Subj Teachers	<ul style="list-style-type: none"> <li>◆ Can be held earlier, even before Parents’ Day talk</li> <li>◆ Time for talks               <ul style="list-style-type: none"> <li>~ 5-6 min per subject</li> <li>~ 7-8 min for Economics / BAFS</li> </ul> </li> <li>◆ To avoid overrunning               <ul style="list-style-type: none"> <li>~ Economics – only overview of syllabus, can skip S4/5/6 topics</li> <li>~ BAFS – can have fewer news cuttings &amp; less on Econ / BAFS combinations</li> </ul> </li> <li>◆ No need for Q&amp;A time as students don’t usually ask questions on this occasion</li> </ul>
S3 & parents	<b>Talk on S4 Subject Choice Mechanism</b>	Feb 25, 2017 (Sat)	<b>KS</b>	WA	<ul style="list-style-type: none"> <li>◆ Concise introduction on subject choice mechanism</li> </ul>
S3	<b>S3 Careers Conference II</b>	Mar 14, 2017 (Tue)	<b>CL</b>	LG, S5 helpers	<ul style="list-style-type: none"> <li>◆ Good atmosphere, but some S3 were not as enthusiastic as expected, probably because they had already decided on NSS electives – conference can be arranged earlier in term</li> <li>◆ Not many students raised questions during Q&amp;A – can go right into sharing session</li> <li>◆ Speakers encouraged to bring along elective textbooks – S3 students interested</li> </ul>

					<ul style="list-style-type: none"> <li>Students can be divided to 3 main groups: Arts, Science, Business for sharing session</li> </ul>
S2	<b>S2 Junior Life Planning Programme (1)</b>	Feb 7, 2017 (Tue)	<b>LK</b>	S2 Class Teachers	<ul style="list-style-type: none"> <li>Similar to last year's programme</li> <li>Activities offered some good opportunities for self-reflection</li> </ul>
	<b>S2 Junior Life Planning Programme (2)</b>	Feb 14, 2017 (Tue)	<b>LK</b>	S2 Class Teachers	
	<b>S2 Careers Quiz</b>	Feb 15, 2017 (Wed)	<b>CL</b>	LK, CAs	<ul style="list-style-type: none"> <li>Smoothly run &amp; good time management</li> <li>Most S2 students participated actively</li> <li>Slides on DSE not very useful</li> <li>Not enough posters &amp; gifts</li> <li>More information about electives should be provided.</li> </ul>
S1	<b>S1 Junior Life Planning Programme (1)</b>	Mar 7, 2017 (Tue)	<b>WA</b>	S1 Class Teachers	See review in Part 1 (2) Junior Form Life Planning Programme
	<b>S1 Junior Life Planning Programme (2)</b>	Mar 14, 2017 (Tue)	<b>WA</b>	S1 Class Teachers	
<b>Reference Materials</b>	<ul style="list-style-type: none"> <li>“尋找生命的色彩” – S2, funded by CLP Grant</li> <li>“Career Mapping” – S3, funded by CLP Grant</li> <li>JUPAS Choices 2016-17 – S3</li> <li>JUPAS Choices 4-year Curriculum 2016-17 by Fields – S3</li> <li>Hok Yau Club handbook on NAS subject choices – S2-3</li> </ul>				

## 2. Core Programmes – Senior Forms

<i>Participants</i>	<i>Activity</i>	<i>Date</i>	<i>PIC</i>	<i>Supporting</i>	<i>Review</i>
S6	<b>Individual guidance for S6</b>	Whole year	6A – <b>LG</b> 6B – <b>KK</b> 6C – <b>MK</b> 6D – <b>GY</b> 6E – <b>WA</b>	LK CL CL	S6 Class Teachers also helped
S6	<b>S6 Careers Conference</b>	Sep 23, 2016 (Fri)	<b>KK</b>	LG, WA	<ul style="list-style-type: none"> <li>Some over-running as there was still too much to cover</li> <li>JUPAS application procedures / important dates can be introduced by Class Teachers at beginning of term, with assistance from Careers Teachers</li> <li>More non-JUPAS elements (eg, EAPP &amp; Mainland Universities application) and scholarships can be briefly introduced to give students a better overall picture</li> </ul>
S6 (49)	<b>HYC Mock Interview Workshop</b>	Oct 21, 2016 (Fri)	<b>WA</b>	KK, LG	<ul style="list-style-type: none"> <li>Disappointing turnout – maximum capacity 88 students, but only 52 signed up &amp; 3 were absent on the day</li> <li>Good to have Eng Room as base for facilitator briefing</li> <li>Very good feedback (49 respondents in HYC survey)</li> </ul>

					<ul style="list-style-type: none"> <li>~ Satisfied with activity – 81%</li> <li>~ Achieved purpose – 83%</li> <li>~ Helpful – 91%</li> <li>~ Want similar activity – 73%</li> <li>~ Satisfied with facilitators – 90%</li> <li>~ Negligible negative ratings</li> <li>◆ Feedback from facilitators</li> <li>~ Participants need show more reflections of OEA in self-introduction</li> <li>~ Focus on personal qualities related to choice of programmes</li> <li>~ Guess why interviewer asks a certain question</li> <li>~ Show clear understanding of programme choice, eg, Business Vs Marketing</li> <li>~ Show listening to others in group discussions</li> <li>◆ Next year, check participants' presence early in the morning to alert speakers</li> <li>◆ Should take attendance during activity</li> </ul>
S6	<b>Pre-DSE Day Briefing</b>	Feb 23, 2017 (Thu)	<b>WA</b>	KK, LG	<ul style="list-style-type: none"> <li>◆ Updates on JUPAS, DSE Day &amp; multiple pathways given</li> <li>◆ Students reminded to submit JUPAS SLP &amp; apply for non-JUPAS programmes through EAPP</li> </ul>
Teachers	<b>DSE Day Briefing for Teachers</b>	Jul 7, 2017 (Fri)	<b>KK</b>	LG	<ul style="list-style-type: none"> <li>◆ Briefing extended to 45 min – more relaxed pace to cover all items</li> <li>◆ JUPAS admission data, HKACMG ePlatform &amp; DSE Day tips for students introduced to colleagues</li> <li>◆ More complete S6 Pre-DSE Day Application s&amp; Offers should be given to colleagues at the briefing</li> </ul>
S6	<b>Careers guidance on DSE Day</b>	Jul 12, 2017 (Wed)	<b>Careers Teachers</b>	S6 Class Teachers & Subject Teachers	<ul style="list-style-type: none"> <li>◆ Smooth running as usual</li> <li>◆ Special focus on high risk group – students with B5 less than 20 and had made no non-JUPAS applications</li> </ul>
S4-5	<b>S4-5 Careers Conference</b>	Oct 7, 2016 (Fri)	<b>GY</b>	MK, WA	<ul style="list-style-type: none"> <li>◆ Ad hoc sharing by JA / Starbucks team (Success Skills Workshop &amp; work immersion programme) – lighthearted atmosphere but a little unfocussed &amp; rather lengthy</li> <li>◆ Conference overran a little as a result</li> <li>◆ S4 were attentive, but S5 were distracted</li> <li>◆ Majority of S5 students surveyed (38) found the conference useful (86%)</li> <li>◆ Can consider organizing separate conferences for S4 &amp; S5 in future to avoid repetitive content for the latter</li> </ul>
S4-6	<b>CUHK Admission Talk</b>	Nov 11, 2016 (Fri)	<b>WA</b>	CL, GY, MK	<ul style="list-style-type: none"> <li>◆ Quite a good overview of CUHK programmes &amp; culture</li> <li>◆ Sharing by 3 graduates at CUHK – engaging, but not much on academic programmes</li> <li>◆ Clearer expectations / guidelines should be given to the speakers in the future</li> <li>◆ Majority of S5 students in school survey (38 respondents) found the conference useful (74%)</li> </ul>
S4-6 parents	<b>HYC Parent Talk on</b>	Oct 29, 2016 (Sat)	<b>WA</b>	KK	<ul style="list-style-type: none"> <li>◆ A new activity sponsored by CLP Grant</li> </ul>

(24)	<b>JUPAS &amp; Multiple Pathways</b>				<ul style="list-style-type: none"> <li>◆ Good speaker (Mr Chan Tin Wai, HYC), who rated very high (90%+) on all scales in HYC survey (15 respondents), no negative ratings</li> <li>◆ Small turnout rather disappointing</li> <li>◆ Should have parents enrol beforehand in future</li> <li>◆ Can be continued next year</li> <li>◆ Can start later in the morning</li> </ul>
S5 & parents	<b>Talk on JUPAS &amp; Multiple Pathways</b>	Feb 25, 2017 (Sat)	<b>WA</b>	HN	<ul style="list-style-type: none"> <li>◆ Brief introduction on JUPAS and multiple pathways to S5 parents</li> <li>◆ Not enough time to cover all important items at comfortable pace</li> </ul>
S5	<b>HYC Talk on Interview Tips</b>	Mar 17, 2017 (Fri)	<b>GY</b>	WA	<ul style="list-style-type: none"> <li>◆ 60% of students in school survey (38 respondents) found the talk useful</li> <li>◆ Generally positive feedback according to HYC survey (50 respondents) <ul style="list-style-type: none"> <li>~ Satisfied with activity – 74%</li> <li>~ Achieved purpose – 74%</li> <li>~ Helpful – 84%</li> <li>~ Want similar activity – 78%</li> </ul> </li> <li>◆ Participants were less positive with speaker’s performance – she was sufficiently prepared (60%) &amp; generally clear (52%), but didn’t rate high on delivery skills (20%) &amp; overall performance (42%)</li> </ul>
S5	<b>S5 Mock DSE Day</b>	Mar 31, 2017 (Fri)	<b>GY, WA</b>	KK, LG, LK, S5 Class Teachers, Graduates (20)	<ul style="list-style-type: none"> <li>◆ Funded by CLP Grant &amp; collaboration with HK Family Welfare Society</li> <li>◆ Teachers &amp; graduates found students were generally serious about the activity</li> <li>◆ A good exercise for S5 to have a taste of DSE Day <ul style="list-style-type: none"> <li>~ 79% (38 respondents) in school survey found the activity useful</li> <li>~ 79% - helped them reflect about choices in further studies</li> <li>~ 82% - helped them plan further studies</li> <li>~ 50-60% (144 respondents) in HKFWS survey were positive about activity, about 30% had medium ratings</li> </ul> </li> <li>◆ Some students expressed strong opinions against the mock DSE results <ul style="list-style-type: none"> <li>~ only 55% - fair reflection of academic performance (school survey)</li> <li>~ 46% satisfied with result slip, 20% dissatisfied (HKFWS survey)</li> <li>~ A number of students expressed disappointment with the mock results in feedback sheets</li> </ul> </li> <li>◆ Students can be invited to do their own projection of DSE results next year to allow more flexibility – school projection can still be done for monitoring</li> <li>◆ General Arrangements <ul style="list-style-type: none"> <li>~ Better have more self-introduction &amp; group discussion time (8-10 min)</li> <li>~ Controversial topics for discussion preferred</li> <li>~ Can allow short thinking time before group discussion</li> <li>~ Give Interviewers clear reminder to return course application forms</li> </ul> </li> </ul>
S4-6 students & parents (80)	<b>HYC DSE Day Talk</b>	May 6, 2017 (Sat)	<b>KK</b>	WA	<ul style="list-style-type: none"> <li>◆ Funded by CLP Grant</li> <li>◆ Excellent feedback according to HYC survey (50 respondents) <ul style="list-style-type: none"> <li>~ Satisfied with activity – 97%</li> <li>~ Achieved purpose – 97%</li> <li>~ Helpful – 100%</li> <li>~ Want similar activity – 94%</li> </ul> </li> </ul>

					~ Satisfied with speaker – 100%
S5	<b>Pre-JUPAS Conference</b>	Jul 3, 2017 (Mon)	<b>GY, KK, LG</b>	Graduates (30), S6 (3)	<ul style="list-style-type: none"> <li>◆ Very good feedback according to school survey (38 respondents) <ul style="list-style-type: none"> <li>~ Useful activity – 95%</li> <li>~ Clear &amp; detailed JUPAS tips – 84%</li> <li>~ Sufficient range of subjects covered – 71% (suggestions on language / translation / hotel management to be included)</li> <li>~ Sufficient time for sharing with graduates – 89%</li> </ul> </li> <li>◆ JUPAS Talk <ul style="list-style-type: none"> <li>~ A lot of JUPAS information covered</li> <li>~ Can trim S6 Careers Conference in Sep to save time for other themes (eg multiple pathways, scholarships)</li> <li>~ Advice on dropping electives given – tied in well with some Class Teachers’ &amp; students’ concerns</li> </ul> </li> <li>◆ S6 Sharing <ul style="list-style-type: none"> <li>~ Well intentioned, but more monitoring needed – one speaker overran a lot</li> <li>~ Focus on revision tips, not too much on exam skills</li> <li>~ A good idea to send “DSE Tips” powerpoint prepared by S61112 for future speakers as reference</li> </ul> </li> <li>◆ General Arrangements <ul style="list-style-type: none"> <li>~ Good to move waiting area for graduate speakers to Gallery</li> <li>~ Show graduate speaker list on screen</li> <li>~ Speed up grouping for sharing session</li> <li>~ Note-taking sheets for S5</li> </ul> </li> </ul>
<b>Reference Materials</b>	<ul style="list-style-type: none"> <li>◆ Career Interest Inventory accounts – for S4, funded by CLP Grant</li> <li>◆ JUPAS Choices 2016-17 – S4-6</li> <li>◆ JUPAS Choices 4-year Curriculum 2016-17 by Fields – S4-6</li> <li>◆ 2016 JUPAS Admission Scores &amp; 2017 Admission Requirements – S5-6</li> <li>◆ Guidelines on SLP – S6</li> <li>◆ Guidelines on EAPP – S6</li> <li>◆ Guidelines on JUPAS Self-account – S5, should be handed out earlier, in Apr / after S5 Mock DSE Day</li> <li>◆ 2 Hok Yau Club handbooks on JUPAS / DSE Day – S5-6</li> <li>◆ Hok Yau Club handbook on Mainland studies – S4-6</li> <li>◆ EDB handbook on multiple pathways – S6</li> <li>◆ University interview Questions – new Google form designed to collect contributions from S6 students, in addition to hard copies of collection sheets</li> </ul>				



### 3. Mentorship Programme

No. of Mentees: 39 (S3 – 11, S4 – 19, S5 – 9)

No. of Mentors: 34

<i>Date</i>	<i>Activity</i>	<i>Mentees</i>	<i>Mentors</i>	<i>PIC</i>	<i>Supporting</i>	<i>Review</i>
Sep 30, 2016 (Fri)	<b>Promotion</b>			<b>WA</b>		<ul style="list-style-type: none"> <li>◆ A 10-minute promotion to S3 – newly added</li> <li>◆ More direct than having Class Teachers help in the past</li> </ul>
Nov 12, 2016 (Sat)	<b>Orientation</b>	39	28	<b>MK</b>	GY, LK	<ul style="list-style-type: none"> <li>◆ Smooth flow of activities</li> <li>◆ Participants very much engaged</li> </ul>
Jan 14, 2017 (Sat)	<b>Career Expo</b>	36 Non-Mentees: 50 (Total: 86)	26	<b>GY</b>	LK, MK, WA	<ul style="list-style-type: none"> <li>◆ High absence rates (12 out of 98) disappointing – absent students were given reproof by teachers</li> <li>◆ Participants found activity informative &amp; Mentor-speakers very willing to answer their questions</li> <li>◆ <i>Suggestions</i> <ul style="list-style-type: none"> <li>~ On-stage careers talks can be reduced from 3 to 2</li> <li>~ More careers should be covered – participants can indicate preferences prior to recruitment of speakers</li> <li>~ More career information, eg, job requirements can be provided</li> <li>~ More time for group sharing (at least 15 min longer)</li> </ul> </li> </ul>
Jun 17, 2017 (Sat)	<b>Tea Gathering</b>	38	26	<b>MK</b>	GY, LK, WA	<ul style="list-style-type: none"> <li>◆ A heart-warming occasion for Mentor-Mentee reunion &amp; sharing – most highly rated by Mentors</li> <li>◆ Satisfactory venue</li> </ul>

#### **General Remarks**

- ◆ The number of Mentees has increased – S4 students still the keenest.
- ◆ Mentors' professions were listed in the promotion parent's letter – may have boosted the participation rate.
- ◆ More younger Mentors have joined the programme, creating a more youthful atmosphere.
- ◆ About 25% of mentoring pairs were too busy to meet up apart from official activities.
- ◆ Most maintained regular contact and are likely to continue the relationship.
- ◆ Most Mentees were positive about the programme and would recommend others to join it.
- ◆ Most Mentors surveyed (14) were also positive about the activities and all are willing to help again next year.
- ◆ The most common suggestion is to have more official activities.
- ◆ MS will join the Organizing Committee in 1718, as a helper from the Alumnae Association.

#### 4. Other Programmes

<b>Participants</b>	<b>Activity</b>	<b>Date</b>	<b>Organizer</b>	<b>Partner</b>	<b>PIC</b>	<b>Supporting</b>	<b>Remarks</b>
S6 Econ students (48)	Sharing by Professor Alex Wong, LingnanU	Sep 30, 2016 (Fri)	Economics Department	Careers Committee	<b>GY</b>	HC	<ul style="list-style-type: none"> <li>◆ Personal sharing on study path &amp; careers path, plus general information on LingnanU</li> <li>◆ Students very much engaged – some stayed to chat with speaker long after talk ended</li> </ul>
S6	Workplace Etiquette & Favourable First Impression	Oct 3, 2016 (Mon) Oct 24, 2016 (Mon) Oct 31, 2017 (Mon) Nov 7, 2016 (Mon)	School Goal Committee, Mary Cheung & Associates Ltd	Careers Committee	<b>KW</b>	WA	<ul style="list-style-type: none"> <li>◆ Fully sponsored by CLP Grant</li> <li>◆ 1 workshop for each S6 class during an English double</li> <li>◆ Good responses from students generally</li> </ul>
S6	Sharing by Choi Man Kwan, Alice (alumna)	Dec 16, 2016 (Fri)	Careers Committee		<b>WA</b>	LG	<ul style="list-style-type: none"> <li>◆ Lively &amp; inspiring sharing by speaker</li> <li>◆ Messages &amp; tips on winning attitudes / important values beyond life planning</li> <li>◆ Students very much engaged – some stayed to chat with speaker long after talk ended</li> </ul>
S4-6	University Information Days	Sep-Nov 2017	Various universities		<b>KK</b>		<ul style="list-style-type: none"> <li>◆ Encouraging attendance rates ~ S4 (56%)    S5 (73%)    S6 (78%)</li> <li>◆ Number of institutions visited on average ~ S4: 1.79    S5: 2.24    S6: 2.40</li> <li>◆ Most students visited HKU, CUHK, PolyU, &amp; HKUST</li> </ul>
S5 BAFS & Econ students (30)	Banking Perspective: Bank Visit	Oct 28, 2016 (Wed)	BAFS Department	HKAB, HKFYG, Econ Department, Careers Committee	<b>KK</b>	LC, HC	<ul style="list-style-type: none"> <li>◆ Programme enriched students' financial literacy &amp; knowledge of banking industry</li> <li>◆ Academic ties – “Money and Banking” (Economics) &amp; “Personal Financial Management” (BAFS)</li> <li>◆ Good responses from students generally, though some S5 students had less positive attitude</li> </ul>
S5 BAFS students (46)	Banking Perspective: Workshop on Personal Financial Management	Nov 4, 2016 (Fri)	BAFS Department	HKAB, HKFYG, Careers Committee	<b>KK</b>		<ul style="list-style-type: none"> <li>◆ Students enjoyed the Training and Development Manager talk and Role Play session very much</li> <li>◆ Smooth flow for the workshop &amp; goals met</li> </ul>
S5 BAFS / Econ students (90)	CUHK Business Lecture - What are the Employers Expecting from a BBA Graduate?	Feb 10, 2017 (Fri)	CUHK Business School, BAFS Department, Economics Department	Careers Committee	<b>KK</b>	. HC	<ul style="list-style-type: none"> <li>◆ Students acquired more business knowledge &amp; learned about good employee skills / qualities</li> <li>◆ Most students appreciated chance to meet guest speaker &amp; enjoyed talk</li> <li>◆ But they were reluctant to raise questions during Q&amp;A session</li> </ul>
S5 student leaders	Presentation Skills Workshop	Feb 17 (Fri) & Mar 3 (Fri), 2017	School Goals Committee, East-West Institute of	Careers Committee	<b>KW</b>		<ul style="list-style-type: none"> <li>◆ Half sponsored by CLP Grant</li> </ul>

			Applied Etiquette				
S5	Princeton Review Talk on Personal Statements & Interview Tips	Mar 6, 2017 (Mon)	Careers Committee	S5 English Teachers	<b>WA</b>		<ul style="list-style-type: none"> <li>◆ A new theme – personal statements for overseas university application</li> <li>◆ Quite a lively delivery, but not in depth</li> <li>◆ Provided some support for S5 Mock DSE Day – some interview tips given</li> </ul>
S2-5 (39)	HKU Engineering Talk	Mar 20, 2017 (Mon)	Faculty of Engineering, HKU	Careers Committee	<b>WA</b>		<ul style="list-style-type: none"> <li>◆ Concise introduction to engineering studies at HKU</li> </ul>
S5 (4)	Job Shadowing for S5/6 Students - PR	Jun 27-28, 2017 (Tue-Wed)	Careers Committee	Prestique Ltd	<b>GY</b>		<ul style="list-style-type: none"> <li>◆ Participants value the experience a lot</li> <li>◆ Good exposure to public relations profession</li> </ul>
S5 (3)	Training on Dining Etiquette Lunch	Jul 10, 2017 (Mon)	HKWPEA HKCMGM	Careers Committee	<b>WA</b>		<ul style="list-style-type: none"> <li>◆ Disadvantaged students targeted</li> <li>◆ Quite well organized</li> </ul>
S4-5	WYNG Philomathia Students Essay Contest 1617	Jan-Mar, 2017	HKACMGM, WYNG Foundation	Promoted through English Department	<b>CP</b>	WA	<ul style="list-style-type: none"> <li>◆ Yip Pui Lam (5D) – finalist</li> </ul>
S4-5 (7)	CityU Mooting Training Workshop	Jan 21, 2017 (Sat)	School of Law, CityU	Careers Committee	<b>WA</b>		<ul style="list-style-type: none"> <li>◆ First time YWGS students were joining this popular activity</li> <li>◆ Good response from participants generally</li> </ul>
S4-5 (10)	2017 Aviation Management Training Programme	Apr 10 -11, 2017 (Mon-Tue)	UNESCO & School of Aviation, Univ of New South Wales	Careers Committee	<b>WA</b>		<ul style="list-style-type: none"> <li>◆ Students who are passionate about aviation found the program very useful</li> <li>◆ Less interested ones felt bored about the lectures &amp; found these not interactive</li> <li>◆ Optional laboratory tour at PolyU recommended</li> </ul>
S3-5	成功在望獎勵計劃 2017	Apr - Aug 2017	HKFYG	Careers Committee	<b>CL</b>	WA	<ul style="list-style-type: none"> <li>◆ Ng Tsz Yin (3C): among 50 finalist</li> </ul>
S2	“Rich Kid, Poor Kid” Roadshow	Sep 30, 2016 (Fri)	HKICPA, BAFS Dept	Careers Committee	<b>KK</b>	LC	<ul style="list-style-type: none"> <li>◆ Elementary concepts on personal financial management introduced to students.</li> </ul>
Careers Assistants (18)	HKFWS Board Game Training	Feb 16, 2017 (Thu)	HKFWS	Careers Committee	<b>WA</b>	TC	<ul style="list-style-type: none"> <li>◆ CAs understood the game, but would be hard for them to facilitate peers in playing it because of the complexity</li> <li>◆ More practical to simplify the game for general players in future</li> </ul>

<b>Junior Achievement Programmes</b>							
S4 & S5 Econ & BAFS students (18)	Success Skill Workshops (Bloomberg)	Oct 8, 2016 (Sat)	Junior Achievement	Careers Committee	<b>GY</b>		
S3 (6)	It's My Business Program	Oct 22, 2016 (Sat)	Junior Achievement	Careers Committee	<b>GY</b>		
S4 (6)	International Trade Workshop	Nov 12, 2016 (Sat)	Junior Achievement	Careers Committee	<b>GY</b>		
S4 & S5 (9)	Job Shadowing (Rating & Valuation Department)	Mar 8, 2017 (Wed)	Junior Achievement	Careers Committee	<b>GY</b>		
S4 (2)	Starbucks X JA Youth Development Program	Apr 29, 2017 (Sat)	Junior Achievement	Careers Committee	<b>GY</b>		◆ Yiu Hoi Ping (4D) has entered Phrase III
<b>Overseas Studies</b>							
S1-6 (53)	Further Studies in the UK	Oct 14, 2016 (Fri)	British Council	Careers Committee	<b>LG</b>	WA	<ul style="list-style-type: none"> <li>◆ Concise overview of British studies</li> <li>◆ Enthusiastic response – even some S1 students</li> </ul>
S2-6 (11)	Talk on Canadian Studies & UBC	Nov 28, 2016 (Mon)	UBC Asia Pacific Regional Office	Careers Committee	<b>WA</b>		<ul style="list-style-type: none"> <li>◆ First talk on Canadian studies</li> <li>◆ Engaging introduction to UBC, but not much on Canadian studies</li> </ul>
S2-6 (24)	Talk on Australian studies	Dec 9, 2016 (Fri)	IDP	Careers Committee	<b>LG</b>		◆ Quite a comprehensive talk
S3-5 (28)	IELTS Talk	Mar 14, 2017 (Tue)	IDP	Careers Committee	<b>LG</b>		◆ Quite informative
S1 students & parents (17)	Lee Hysan Foundation Briefing Session	Apr 11, 2017 (Tue)	Lee Hysan Foundation	Careers Committee	<b>WA</b>	LK	<ul style="list-style-type: none"> <li>◆ Small but keen audience</li> <li>◆ 5 S1 participants eventually applied for internal selection for the LHF Scholarship</li> </ul>

## 5. Summer Programmes

Activity	Organizer	Target Group	Participants	PIC	Supporting
Aviation Exploration Day	Hong Kong Youth Aviation Academy (HKYAA)	S4-6	1	WA	
大學生活體驗計劃 2017	Department of Chinese & History, CityU	S4-5	1	GY	YN
CUHK Summer Clinical Attachment Programme	Faculty of Medicine, CUHK	S5	2	WA	FS
CUHK Summer Institute	CUHK	S5	2	WA	
PolyU Engineering Summer Camp 2017	Faculty of Engineering, PolyU	S4-5 taking Maths/Science/IT	3	WA	
PolyU Optometry Workshop	School of Optometry, PolyU	S4-5	4	WA	GY, MK
PolyU PLACE Camp 2017	Faculty of Humanities, PolyU	S4-5	1	GY	
PolyU Summer Programme 2017	PolyU	Senior secondary students	5	WA	
<b>Summer Internships</b>					
Business-School Partnership Programme	Education Bureau	S6 (internal criteria)	8	WA	
暑期事業體驗計劃2017	HKACMG	S5-6	3	KK	GY
工作實習及體驗計劃 2017	HKFWS	15+ & S4+	4	WA	CL, SL, FS, GY
M21 青年新聞報道體驗計劃 2017	HKFYG	S3-5 (internal criteria)	10	WA	
Life Buddies Mentoring Scheme - Job tasting programme	Life Buddies Mentoring Scheme Secretariat, Commission on Poverty	S4-5 above 15	<i>Architectural Services Dept ~ 5</i> <i>ICAC ~ 5</i> <i>Airport Authority ~ 4</i>	WA	GY LK
<b>Promoted (List not exhaustive)</b>					
Linguistics & Translation Wonderland	Department of Linguistics & Translation, CityU	S4-6		WA	Class Teachers
HKU Summer Institute	HKU	S3-5			
HKUST Summer Institute	HKUST	S4-5			
Healthy Summer School 2017	HK West Cluster, HA	15+ & S4+			
Queen Mary Hospital Student Volunteer Programme 2017	Queen Mary Hospital	S4-5			