

**Ying Wa Girls' School  
Careers Committee  
Career & Life Planning Report 2018-19**

**PART I - MAJOR CONCERN**

*(To continue the goals of 1718 – in line with school goal for student support groups)*

- ◆ To create space for development
- ◆ To build trustworthiness in students
- ◆ To encourage appreciation

***Intended Outcomes / Targets***

1. Streamlined and effective careers activities
2. Students take serious responsibility for their choices and commitments
3. Students show gratitude to those supporting them
4. Keen participants of careers activities given appreciation

<i>Strategies</i>	<i>Success Criteria</i>	<i>Method of Evaluation</i>	<i>Review</i>
<b>1. Ensuring Effectiveness of Activities</b> <ul style="list-style-type: none"> <li>◆ Major activities reviewed</li> <li>◆ Past reviews consulted when organizing activities</li> <li>◆ Improving S2 life planning activities</li> <li>◆ Experimenting with HKFWS's Self-directed Search (SDS) to replace the CII for S4</li> </ul>	<ul style="list-style-type: none"> <li>◆ All core programmes &amp; important events reviewed</li> <li>◆ Reviews of 1718 consulted when organizing similar activities – 1617 reviews for additional reference</li> <li>◆ Good elements of ex-S1 Junior Life Planning Prog. incorporated into S2 Careers Workshops</li> <li>◆ S4 students attempt SDS &amp; have class-based debriefing session conducted by HKFWS workers</li> </ul>	<ul style="list-style-type: none"> <li>◆ Teachers' observations</li> <li>◆ Students' feedback</li> </ul>	<p><b><i>Reviews</i></b></p> <ul style="list-style-type: none"> <li>◆ Reviews of core programmes &amp; other important / new activities were included in the Annual Report for future reference.</li> <li>◆ Previous reviews gave reminders on good practices to keep &amp; mistakes to avoid.</li> </ul> <p><b><i>S2 Careers Workshop</i></b></p> <ul style="list-style-type: none"> <li>◆ The S2 Careers Workshop materials were significantly revised by LK – stimulating powerpoint &amp; engaging worksheets with a brief version of Holland test &amp; activities preparing for selection of NSS electives in S3 included.</li> </ul> <p><b><i>New Holland Test for S4</i></b></p> <ul style="list-style-type: none"> <li>◆ S4 students appreciated a new Holland test (SDS) offered by the HKFWS to help them gain better self-understanding, followed by useful debriefing for individual classes – detailed comments in Part 2.</li> </ul>
<b>2. Building Trustworthiness</b> <ul style="list-style-type: none"> <li>◆ Briefing senior students</li> </ul>	<ul style="list-style-type: none"> <li>◆ Students show responsible</li> </ul>	<ul style="list-style-type: none"> <li>◆ Teachers'</li> </ul>	<p><b><i>Absence Rates</i></b></p>

<p>on email etiquette, leave taking, applications &amp; life planning benchmarks</p> <ul style="list-style-type: none"> <li>◆ Cooling-off period before confirmation for careers activity enrolment</li> <li>◆ Reminders to participants on proper attitude &amp; behaviour in external careers activities</li> <li>◆ Informing Class Teachers of students' undue absence in careers activities if necessary</li> </ul>	<p>behaviour when taking part in careers activities</p> <ul style="list-style-type: none"> <li>◆ Low absence rates in careers activities</li> <li>◆ Positive feedback from partner / external organizations on student participation in careers activities</li> </ul>	<p>observations</p> <ul style="list-style-type: none"> <li>◆ Attendance records</li> <li>◆ Feedback from partner / external organizations</li> </ul>	<ul style="list-style-type: none"> <li>◆ Absence rates were generally low as most students turned up for activities they had enrolled in and honoured their commitments.</li> <li>◆ 10 Mentees did not attend the Tea Gathering (Jun 29, 2019), a compulsory activity of the Mentorship Programme, despite the issuing of a parent's letter well ahead of the event and our briefing closer to the date.</li> <li>◆ A number of Mentees did not even take proper leave for their absence.</li> <li>◆ This was a serious issue not limited to the Mentorship Programme / Careers Committee activities. The ECA Committee would be invited to conduct whole-school briefing on proper leave-taking at the beginning of the next school year.</li> </ul> <p><b>Feedback from Partner / External Organizations</b></p> <ul style="list-style-type: none"> <li>◆ Ying Wa students are often well regarded by outsiders, as evidenced by invitations of our partners to rejoin external activities, eg, Tech for Girls (BAML), Joint-school Mock Interview Day (Tak Sun School).</li> </ul>
<p><b>3. Encouraging Appreciation</b></p> <ul style="list-style-type: none"> <li>◆ More objective selection of recipients of Best Careers Assistant Awards</li> <li>◆ Certificates of appreciation for keen participants of careers activities in S5-6</li> <li>◆ Displaying reflections on careers activities</li> </ul>	<ul style="list-style-type: none"> <li>◆ 2 Best Careers Assistant Awards to be determined by Careers Teachers, with Chiefs &amp; Group Leaders helping with evaluation (mid-year &amp; end-of-term)</li> <li>◆ 2-4 Keen Participant Awards for S5-6 based on <ul style="list-style-type: none"> <li>~ Quantity – a number / range of activities joined</li> <li>~ Quality – commitment &amp; detailed reflection</li> </ul> </li> <li>◆ Each Careers Assistant to report on 1+ activity</li> <li>◆ Good reflections on careers activities posted on eClass</li> </ul>	<ul style="list-style-type: none"> <li>◆ Teachers' observations</li> <li>◆ Students' feedback</li> </ul>	<p><b>Best Careers Assistant Awards</b></p> <ul style="list-style-type: none"> <li>◆ Careers Assistants did a new self-evaluation at mid-term, to help them reflect on their performance and encourage them to improve their work.</li> <li>◆ CA Chiefs &amp; Group Leaders did mid-term &amp; end-of term evaluations of CAs. Based on these and Careers Teachers' observations, two best CAs were picked.</li> <li>◆ The Best Careers Assistant Awards (certificates) were given to Wong Ka Yan (4A) &amp; Li Lok Sze Carol (5B) for their initiative &amp; keen sense of responsibility.</li> </ul> <p><b>Keen Participant Awards</b></p> <ul style="list-style-type: none"> <li>◆ 29 awards were given to S4-5, who had taken part in 5+ careers activities (internal &amp; external). Reflections were not considered due to the lack of time.</li> <li>◆ S6 were excluded as their term ended in mid-Feb.</li> </ul> <p><b>Reflections on Careers Activities</b></p> <ul style="list-style-type: none"> <li>◆ 8 CAs wrote brief comments on activities they initiated (Talk on CUHK Journalism &amp; PolyU Radiography Lab Tour), but not all CAs were involved.</li> <li>◆ Good reflections on careers activities will be placed on eClass for reference.</li> </ul>

**Life Planning Benchmarks 1819**

	<i>Basic</i>	<i>Self-understanding</i>	<i>Life Planning Activities</i>	<i>Careers Choices / Products</i>
<b>S2</b>	3 OLE periods	Basic self-understanding	<ul style="list-style-type: none"> <li>◆ Simple job search</li> <li>◆ 1 careers quiz</li> </ul>	Dream job
<b>S3</b>	4 OLE periods	<ul style="list-style-type: none"> <li>◆ Career Interest Inventory (CII) short version (Chi)</li> </ul>	<ul style="list-style-type: none"> <li>◆ 1 careers workshop</li> <li>◆ 1 careers conference on NSS subject choices</li> <li>◆ 1 experience sharing session by senior students</li> <li>◆ Mentorship Programme (optional)</li> <li>◆ Career Expo (optional)</li> </ul>	Plan for NSS subject choices
<b>S4</b>	4 OLE periods	<ul style="list-style-type: none"> <li>◆ John Holland's Self-directed Search (SDS)</li> </ul>	<ul style="list-style-type: none"> <li>◆ Debriefing on SDS (S4)</li> <li>◆ 2 careers conferences (S5)</li> <li>◆ 2 university information days</li> <li>◆ Mock DSE Day (S5)</li> </ul>	Major fields of academic / career interest
<b>S5</b>	6 OLE periods + 3 hours	<ul style="list-style-type: none"> <li>◆ Career Card analysis (optional)</li> <li>◆ Job-tionary analysis (optional)</li> </ul>	<ul style="list-style-type: none"> <li>◆ Coaching on JUPAS Self-account (S5)</li> <li>◆ Mentorship Programme / 1 business partnership / work experience activity</li> <li>◆ Career Expo (optional)</li> <li>◆ 1 career talk / visit</li> </ul>	<ul style="list-style-type: none"> <li>◆ 2-3 fields of academic / career interest</li> <li>◆ Top 3 JUPAS choices by mid-term</li> <li>◆ Top 10 JUPAS choices by end of summer holidays</li> <li>◆ JUPAS Self-account by end of summer holidays</li> </ul>
<b>S6</b>	4 OLE periods	Optional <ul style="list-style-type: none"> <li>◆ Career Card analysis</li> <li>◆ Job-tionary analysis</li> </ul>	<ul style="list-style-type: none"> <li>◆ 2 careers conferences</li> <li>◆ 1-2 university information days</li> <li>◆ 1 mock interview workshop (optional)</li> <li>◆ Tips on personal statement &amp; resume</li> </ul>	<ul style="list-style-type: none"> <li>◆ 20 JUPAS choices</li> <li>◆ Revised JUPAS Self-account</li> <li>◆ JUPAS SLP (optional)</li> </ul>

## PART II – GENERAL REPORT

### 1. Contribution by Careers Assistants

<i>Work Done</i>	<i>Review</i>
<ol style="list-style-type: none"> <li>1. Posting careers board displays</li> <li>2. Filing careers resources</li> <li>3. Updating file on JUPAS programmes</li> <li>4. Updating university admission scores &amp; requirements</li> <li>5. Updating university interview questions</li> <li>6. Setting up Careers Corners in classrooms for information display</li> <li>7. Making careers announcements</li> <li>8. Helping to organize career talks</li> <li>9. Conducting S2 Careers Quiz</li> <li>10. Sharing experience in S3 Careers Conference II (S5 CAs &amp; helpers)</li> <li>11. Helping to move materials to new campus &amp; set up Careers Room</li> <li>12. Helping in S5 Pre-JUPAS Conference (S5 CAs)</li> <li>13. Supervising display counter for parents &amp; helping S6 search HKACMGM JUPAS admission database on DSE Day</li> </ol>	<p><b>Participation &amp; Performance</b></p> <ul style="list-style-type: none"> <li>◆ CAs had more participation this year as they were urged to               <ul style="list-style-type: none"> <li>~ attend more careers activities</li> <li>~ initiate and organize one activity per term (Term 1 – CUHK Journalism Talk, Term 1 – PolyU Radiography Lab Tour) – but teacher support was much needed</li> <li>~ report on activities held</li> <li>~ do self-evaluation &amp; be evaluated by Group Leaders mid-term</li> </ul> </li> <li>◆ The Chiefs &amp; Group Leaders formed a CA Core Group               <ul style="list-style-type: none"> <li>~ a Whatsapp group with GY, LK &amp; WA was set up for easy contact</li> <li>~ quick feedback &amp; useful suggestions on careers activities were given by the CAs</li> </ul> </li> <li>◆ The team’s performance was generally satisfactory, though there were still not enough tasks to engage all the CAs</li> <li>◆ Wong Ka Yan (4A) &amp; Li Lok Sze Carol (5B) were given the Best CA Award – based on Group Leaders &amp; Careers Teachers’ evaluation.</li> </ul> <p><b>Suggestions</b></p> <ul style="list-style-type: none"> <li>◆ Choir members not to be recruited next year due to frequent clash of choir practice with CA meetings</li> <li>◆ CAs’ feedback on activities to be displayed on eClass</li> <li>◆ Outstanding feedback can be published on school website</li> </ul> <p><b>1920 CAs</b></p> <ul style="list-style-type: none"> <li>◆ 1819 CAs staying on – 7    New recruits – 11    Total – 18</li> <li>◆ 3 task-based teams to be formed (S2 Careers Quiz, S3 Careers Conference 2 &amp; Career Expo)</li> <li>◆ Chief CA – Wong Ka Yan (5E)    Deputy Chief CA – Luk Wing Lam (5D)</li> </ul>

## 2. Core Programmes – Junior Forms

<i>Level</i>	<i>Activity</i>	<i>Date</i>	<i>PIC</i>	<i>Supporting</i>	<i>Review</i>
S3	<b>HYC Talk for S3 Parents</b>	Nov 3, 2018 (Sat)	<b>WA</b>	MA	<ul style="list-style-type: none"> <li>◆ 166 S3 parents &amp; students attended (enrolled: 175 – 100 parents, 75 students)</li> <li>◆ CG &amp; JS, S3 Class Teachers also attended</li> <li>◆ Can focus more on choosing S4 electives than multiple pathways next year</li> <li>◆ HYC survey shows positive feedback (top 2 responses of 5-pt scale counted)               <ul style="list-style-type: none"> <li>~ 100% satisfied with arrangements</li> <li>~ 93% thought aim achieved</li> <li>~ 93% considered talk helpful</li> <li>~ 93% satisfied with speaker (Mr Ng Po Shing)</li> </ul> </li> </ul>
	<b>S3 Careers Workshop</b>	After Mid-year	<b>WA</b>	MA & S3 Class Teachers	<ul style="list-style-type: none"> <li>◆ S3 Class Teachers conducted workshop in their own time as moving back operations had cut down on Tue CTPs</li> <li>◆ A useful starter for S3 subject selection</li> <li>◆ Lead-in activity made more focused &amp; realistic</li> <li>◆ Activities reduced as “Career Mapping” handbook not used</li> </ul>
	<b>S3 Careers Conference 1</b>	Jan 25, 2019 (Fri)	<b>KK</b>	MA, WA & S4 Subject Teachers	<ul style="list-style-type: none"> <li>◆ A few Subject Teachers overran their introductions – to trim talks a little</li> <li>◆ Students were shy to participate in Q&amp;A session</li> </ul>
	<b>S3 Careers Conference 2</b>	Feb 1, 2019 (Fri)	<b>CL</b>	MA, WA & S5 student helpers (57)	<ul style="list-style-type: none"> <li>◆ Very positive responses from S3, who found the activity useful</li> <li>◆ Participants eager to ask questions &amp; atmosphere generally good</li> <li>◆ Suggestions for next term               <ul style="list-style-type: none"> <li>~ Include sharing on M1/2 as S3 can now choose the subjects</li> <li>~ Liaise with Subject Teachers to encourage positive students to help</li> <li>~ CAs can arrange follow-up Q&amp;A sessions for S3 students to cater for shy ones who haven’t asked questions during activity</li> <li>~ S3 students to make preliminary choices within 2 weeks after conference &amp; explain choices to a teacher / social worker / parent</li> </ul> </li> </ul>
	<b>Talk on S4 Subject Choice Mechanism</b>	Feb 16, 2019 (Sat)	<b>KS</b>	WA	<ul style="list-style-type: none"> <li>◆ For both parents &amp; students</li> <li>◆ Few questions on new M1/2 options</li> </ul>
S2	<b>S2 Careers Quiz</b>	Jan 23, 2019 (Wed)	<b>LK</b>	Careers Assistants (S3-5)	<ul style="list-style-type: none"> <li>◆ New theme “DSE electives &amp; university admission” relevant to S2 students</li> <li>◆ Students highly engaged in Quiz &amp; Big TV game as all could participate</li> <li>◆ Good time management by CAs</li> <li>◆ <b>Suggestions</b> <ul style="list-style-type: none"> <li>~ Ask students to send different representatives to answer different questions to encourage shy ones to participate</li> <li>~ Clearer instructions for Big TV (eg, Dos &amp; Don’ts, penalty)</li> <li>~ Allow students to give clues in sentences instead of single words</li> <li>~ Put students in groups in Sharing Session to encourage more questions</li> </ul> </li> </ul>

	<b>S2 Careers Workshop 1</b>	Feb 19, 2019 (Tue)	<b>LK</b>	WA, S2 Class Teachers	<ul style="list-style-type: none"> <li>◆ Good change of theme: to prepare students for subject selection in S3</li> <li>◆ Simplified Holland Test helped identification of Holland Code effectively</li> <li>◆ Most students managed to complete the interview before workshop 2</li> <li>◆ 3 scenarios encouraged reflection on important factors in subject selection</li> <li>◆ “尋找生命的色彩” activities can be completed in students’ own time</li> </ul>
	<b>S2 Careers Workshop 2</b>	Feb 26, 2019 (Tue)	<b>LK</b>	WA, S2 Class Teachers	
<b>Reference Materials</b>		S2	“尋找生命的色彩” (funded by CLP Grant)		
		S2-3	◆ Hok Yau Club handbook on NAS subject choices		
		S3	<ul style="list-style-type: none"> <li>◆ Career Interest Inventory (short Chinese version)</li> <li>◆ JUPAS Programmes 2019 Entry</li> <li>◆ JUPAS Programmes by Fields 2019 Entry</li> </ul>		

### 3. Core Programmes – Senior Forms

<i>Level</i>	<i>Activity</i>	<i>Date</i>	<i>Chief</i>	<i>Supporting</i>	<i>Review</i>
<b>S6</b>	<b>S6 Careers Conference</b>	Sep 28, 2018 (Fri)	<b>KK</b>	CL, WA	<ul style="list-style-type: none"> <li>◆ S6 Class Teachers helped cover JUPAS application procedures in CTP, leaving more time for JUPAS strategies &amp; other matters</li> <li>◆ EDB’s useful e-Navigator website introduced</li> <li>◆ More information on scholarships given</li> <li>◆ Iteration Process video <ul style="list-style-type: none"> <li>~ Can ask S5 students to watch video in summer holidays</li> <li>~ S6 Class Teachers can show video during briefing at discretion</li> <li>~ CTs to explain procedures at conference</li> </ul> </li> </ul>
	<b>Individual JUPAS guidance</b>	Sep-Dec 2018	<b>LG (6A), KK (6B), CL (6C), WA (6D), GY (6E)</b>		<ul style="list-style-type: none"> <li>◆ Some students slack in setting up JUPAS accounts &amp; making payment</li> <li>◆ A large number of students had not entered OEA by internal deadline</li> <li>◆ Careers Teachers to monitor individual classes on data entry in future</li> <li>◆ Remind SEN students to enter disability information</li> <li>◆ Remind NCS students to upload Alternative Chinese qualifications</li> <li>◆ S6 Class Teachers to help remind students of various JUPAS deadlines</li> </ul>
	<b>HYC Mock Interview Workshop</b>	Dec 7, 2018 (Fri)	<b>WA</b>	LG	<ul style="list-style-type: none"> <li>◆ Disappointing turnout – only 12 attended (15 enrolled, 3 absent on the day)</li> <li>◆ Some students avoided choosing programmes requiring interviews</li> <li>◆ HYC survey shows positive feedback (top 2 responses of 5-pt scale counted) <ul style="list-style-type: none"> <li>~ 100% satisfied with arrangements</li> <li>~ 90% thought aim achieved</li> <li>~ 92% considered workshop helpful</li> <li>~ 100% satisfied with facilitators</li> </ul> </li> <li>◆ To be held earlier in the term next year</li> <li>◆ Can be made compulsory</li> </ul>

	<b>HKFWS Mock Interview Workshop</b>	Dec 14, 2018 (Fri)	<b>KK</b>	WA	<ul style="list-style-type: none"> <li>◆ A free new activity offered by HKFWS</li> <li>◆ 16 enrolled</li> <li>◆ Participants valued the practice &amp; facilitators' constructive feedback: (Top 3 responses of 6-point scale counted)</li> <li>~ 100% satisfied with workshop</li> <li>~ 100% found it useful</li> <li>~ 100% felt involved</li> <li>~ 100% thought aim achieved</li> </ul>
	<b>Pre-DSE Day Briefing</b>	Feb 13, 2019 (Wed)	<b>KK</b>	CL, WA	<ul style="list-style-type: none"> <li>◆ Adequate &amp; concise delivery</li> <li>◆ JUPAS updates provided – special considerations by universities if minimum core subject requirements not met &amp; new scoring systems of HKU &amp; CUHK</li> <li>◆ JUPAS re-prioritizing strategies as main theme</li> <li>◆ Information on scholarships for S6 also given</li> <li>◆ Missed VTC application deadline – information sent to S6 via email</li> </ul>
	<b>DSE Day Briefing for Teachers</b>	Jul 8, 2019 (Mon)	<b>KK</b>	GY	<ul style="list-style-type: none"> <li>◆ Information on EAPP offers, SPN offers, special considerations by universities if core subject requirements not given to teachers</li> <li>◆ The handout of new JUPAS scoring system of HKU and CUHK could be delivered to teachers in the briefing session.</li> </ul>
	<b>DSE Day Guidance for S6</b>	Jul 10, 2019 (Wed) & subsequent days	<b>LG (6A), KK (6B), CL (6C), WA (6D), GY (6E), LK, Class Teachers, Subject Teachers &amp; Careers Assistants</b>		<ul style="list-style-type: none"> <li>◆ Some students still unrealistic / unprepared for weaker results than expected</li> <li>◆ Careers Assistants helped by <ul style="list-style-type: none"> <li>~ supervising display stand in Hall – information provided for parents</li> <li>~ logging in to HKACMGM database in MMLC – but few S6 used service</li> </ul> </li> <li>◆ Useful new measures to be continued next year– HKACMGM database (hard &amp; soft copy) made accessible in Careers Room &amp; on day after</li> <li>◆ S5-6 should be briefed about HKACMGM earlier in term</li> </ul>
<b>S5</b>	<b>S5 Careers Conference</b>	Oct 12, 2018 (Fri)	<b>GY</b>	KK, LG	<ul style="list-style-type: none"> <li>◆ S4 excluded from conference this year &amp; proved a good measure, allowing in-depth introduction to JUPAS information to S5</li> <li>◆ Smooth completion &amp; students were attentive</li> <li>◆ 2 students shared experience in careers activities last term – well prepared &amp; engaging</li> <li>◆ Will keep conference for S5 as more can be shared, e.g. showing Iteration Process video</li> <li>◆ Sharing on &amp; promotion of various activities should also be kept</li> </ul>
	<b>Talk on JUPAS &amp; Multiple Pathways</b>	Feb 16, 2019 (Sat)	<b>WA</b>	HN	<ul style="list-style-type: none"> <li>◆ Focussed on students making choices instead of hard facts on JUPAS</li> <li>◆ A little more efficient delivery but still rather packed talk</li> </ul>
	<b>HYC Talk on Interview</b>	Mar 15, 2019 (Fri)	<b>GY</b>	LG	

<b>Tips</b>				Cancelled due to moving back operation
<b>S5 Mock DSE Day</b>	Apr 2, 2019 (Tue, Fri lessons)	<b>GY, WA</b>	CL, KK, LK, LG, MA, AW, TE, PP, CY, CK & graduates	<p><b><i>Good Practices to Continue</i></b></p> <ul style="list-style-type: none"> <li>◆ Mock DSE results projected from students' Mid-year Test scores – they were not allowed to modify projections like last year</li> <li>◆ Before event <ul style="list-style-type: none"> <li>~ English Teachers helped with self-introduction practice</li> <li>~ Chinese Teachers helped with group discussion</li> </ul> </li> <li>◆ Students grouped by academic interests &amp; matched with graduate interviewers doing related programmes</li> <li>◆ Discussion time lengthened to 7 min to allow more participation</li> </ul> <p><b><i>Student Performance &amp; Feedback</i></b></p> <ul style="list-style-type: none"> <li>◆ Most students serious about activity, but a few not well prepared</li> <li>◆ Most students considered their interview performance only fair (70%)</li> <li>◆ Through the activity, most students understood the need to match their <ul style="list-style-type: none"> <li>~ subject choice &amp; interest (81%)</li> <li>~ subject choice &amp; ability (86%)</li> </ul> </li> <li>◆ But many students had high self-expectations &amp; were not realistic in their subject choice <ul style="list-style-type: none"> <li>~ 45% expected higher mock results than projected grades</li> <li>~ 45% didn't get mock offers, while our usual JUPAS degree offer rate is around 80%</li> </ul> </li> </ul> <p><b><i>Improvement to Application Form Next Term</i></b></p> <ul style="list-style-type: none"> <li>◆ A full A4 page instead of a half sheet</li> <li>◆ To provide B6, 4+1, 2+3 scores apart from B5</li> <li>◆ Students to fill in subjects counted &amp; median / LQ admission scores of previous year</li> <li>◆ Include checklist to ensure students have fulfilled core / specific requirements &amp; made realistic choice</li> <li>◆ Mock results <ul style="list-style-type: none"> <li>~ High / Moderate / Low / No chance of admission</li> <li>~ Sounds less resolute than "Place Offered / Application Rejected"</li> </ul> </li> <li>◆ More time for application process as students have more to fill in &amp; consider</li> </ul>
<b>S5 Pre-JUPAS Conference</b>	Jun 28, 2019 (Fri)	<b>GY, LG</b>	KK, MA	<ul style="list-style-type: none"> <li>◆ Students attentive &amp; engaged on the whole</li> <li>◆ <b><i>Short Talks</i></b> <ul style="list-style-type: none"> <li>~ JUPAS Talk – right amount of info, can prepare students adequately for S6</li> <li>~ S6 Talk – comprehensive revision tips, can focus less on exam tips</li> <li>~ Graduates' talks – good variety of programmes &amp; universities covered</li> <li>~ Can add short Q&amp;A time</li> </ul> </li> <li>◆ <b><i>Experience Sharing</i></b> <ul style="list-style-type: none"> <li>~ Most students found this useful (99.4%)</li> </ul> </li> </ul>



					<ul style="list-style-type: none"> <li>~ 18 graduate groups &amp; 2 S6 groups</li> <li>~ New S6 &amp; overseas studies (including mainland) groups very popular</li> <li>~ Sufficient time for 4 shifts</li> <li>~ Some participants still want more sharing time</li> <li>◆ <b>General Arrangements</b></li> <li>~ Site B Auditorium &amp; Gymnasium a possible venue for future conferences</li> <li>~ Problems: ventilation &amp; transporting materials from Site A to Site B</li> </ul>
<b>S4</b>	<b>S4 Careers Workshop</b>	Oct 12, 2018 (Fri)	<b>WA</b>		<ul style="list-style-type: none"> <li>◆ Another free new activity offered by HKFWS</li> <li>◆ Students completed Holland's Self-directed Search (SDS) online before workshop – to replace HKACMGM's discontinued CII</li> <li>◆ Facilitators introduced Holland's theory and gave students individual reports on their SDS results on a class basis</li> <li>◆ Generally positive feedback (top 3 responses of 6-pt scale counted) <ul style="list-style-type: none"> <li>~ 99.4% satisfied with workshop</li> <li>~ 85.6% found it useful</li> <li>~ 95.6% felt involved</li> <li>~ 99.4% thought aim achieved</li> </ul> </li> <li>◆ Participants thought the workshop increase their self-understanding</li> <li>◆ Some suggested clearer explanation by facilitators with examples, more interactive formats &amp; inclusion of games</li> </ul>
<b>S4-6</b>	<b>HKU Admission Talk</b>	Oct 19, 2018 (Fri)	<b>WA</b>	GY, LG	<ul style="list-style-type: none"> <li>◆ Compulsory for S4-5 &amp; optional for S6 (29 attended)</li> <li>◆ Admission talk not very engaging as powerpoint information in small font</li> <li>◆ Participants could choose to stay &amp; talk to 11 HKU undergraduates (including 4 alumnae), covering 9 fields of studies</li> <li>◆ Good sharing in general</li> <li>◆ Can be held on same day of S6 mock interview workshop next year</li> <li>◆ Possible choices: CUHK, HKUST</li> </ul>
	<b>HYC DSE Day Talk</b>	May 11, 2019 (Sat)	<b>KK</b>	WA	<ul style="list-style-type: none"> <li>◆ Participants – 120 (S4-6 students &amp; parents)</li> <li>◆ Comprehensive talk covering all main points required, including JUPAS score calculation, interview tips &amp; EAPP</li> <li>◆ Very positive responses (only top 2 responses of 5-point scale counted) <ul style="list-style-type: none"> <li>~ 91% satisfied with arrangements</li> <li>~ 98% thought aim achieved</li> <li>~ 97% considered talk helpful</li> <li>~ 98% satisfied with speaker</li> </ul> </li> <li>◆ Should have better communication with speaker on accessing school as new campus has multiple entrances</li> </ul>
<b>Reference Materials</b>		S4-6	<ul style="list-style-type: none"> <li>◆ JUPAS Programmes 2019 Entry</li> <li>◆ JUPAS Programmes by Fields 2019 Entry</li> <li>◆ Hok Yau Club handbook on Mainland studies</li> </ul>		

	S5	◆ Guidelines on JUPAS Self-account
	S5-6	◆ YWGS Scholarships Information ◆ Personal Statement Tips ◆ 2018 JUPAS Admission Scores & 2019 Admission Requirements ◆ Hok Yau Club handbooks on JUPAS / DSE Day
	S6	◆ Guidelines on SLP ◆ Guidelines on EAPP ◆ EDB handbook on multiple pathways

#### 4. Mentorship Programme

No. of Mentees: 59 (S3 – 9, S4 – 30, S5 – 20)

No. of Mentors: 59

<i>Date</i>	<i>Activity</i>	<i>Mentees</i>	<i>Mentors</i>	<i>PIC</i>	<i>Supporting</i>	<i>Remarks</i>
Sep 12, 2018 (Wed)	<b>Promotion</b>			<b>GY</b>	LK, WA, MS	<ul style="list-style-type: none"> <li>◆ A successful 10-min promotion during school assembly for all students to encourage application for the programme</li> <li>◆ Captivating promotion video prepared by MS</li> <li>◆ Alumna Ms Chung Wai Chi, Janet shared experience as Mentor &amp; Mentee</li> </ul>
Nov 17, 2018 (Sat)	<b>Orientation</b>	57	45	<b>GY</b>	LK, WA	<ul style="list-style-type: none"> <li>◆ Smooth completion</li> <li>◆ Ms Yannie Cheung, new organizing committee member, conducted communication game which effectively engaged all participants</li> <li>◆ Mentor group sharing appreciated especially by new Mentors</li> <li>◆ Some Mentors would like to know more about school calendar &amp; curriculum</li> <li>◆ Mentee sharing less successful – 4 speakers rather shy &amp; sound effects not satisfactory, weakening audience attention</li> </ul>
Jan 12, 2019 (Sat)	<b>Career Expo</b>	Mentees: 56 Non-Mentees: 56 (Total: 112)	Mentors: 45 Non-Mentors: 9	<b>GY</b>	LK, WA	<ul style="list-style-type: none"> <li>◆ No. of participants doubled compared with last year</li> <li>◆ Low absence rates (7 out of 119) – absentees given reproof by GY &amp; LK</li> <li>◆ Changes in programme appreciated by most speakers and students               <ul style="list-style-type: none"> <li>~ 1 keynote speech instead of 2</li> <li>~ 3 group sharing sessions instead of 2</li> <li>~ more professions / fields included (19 compared to 14 in 1718)</li> </ul> </li> <li>◆ Participants found activity informative &amp; speakers willing to answer their questions</li> <li>◆ Preparatory materials provided to participants in advance by LK seemed to improve their attention</li> <li>◆ <b>Suggestions</b> <ul style="list-style-type: none"> <li>~ Cover a wider range of professions</li> <li>~ More similar activities like talks on individual professions at other time</li> </ul> </li> </ul>
Jun 29, 2019 (Sat)	<b>Tea Gathering</b>	49	38	<b>LK</b>	GY, WA	<ul style="list-style-type: none"> <li>◆ Briefing session on Jun 25, 2019 ensured good Mentee participation</li> <li>◆ Rather high &amp; disappointing absence rates (10 out of 59) due to clashes with other school activities &amp; some irresponsible leave-taking – absentees given reproof by GY &amp; LK</li> <li>◆ A good wrap-up for the year with warm atmosphere</li> <li>◆ Good sharing from both Mentors &amp; Mentees</li> <li>◆ School tour of new campus highly appreciated</li> </ul>

## **General Review**

### **Membership & Participation**

- ◆ The number of Mentees has boomed due to the successful promotion. S4 students were the majority this year.
- ◆ Most Mentees showed good commitment and participation except for
  - ~ Chan Samantha (4E)
  - ~ Shek Sum Yee (4E)
  - ~ Wong Hiu Ching Eda (5D)
- ◆ The absence rates of Mentors were rather high.
- ◆ About 55% of mentoring pairs were too busy to meet up. They met less than twice apart from official activities.
- ◆ A number of alumnae have expressed interest in helping as Mentors.

### **Value of Programme**

- ◆ Most mentoring pairs maintained regular contact and are likely to continue the relationship.
- ◆ Most Mentees were positive about the programme and would recommend others to join it.
- ◆ Half of the S3-4 Mentees would like to rejoin this programme next academic year.
- ◆ The Career Expo was the most highly rated activity, followed by private mentor-mentee meetings.

### **Others**

- ◆ Ms Yannie Cheung, a very experienced & helpful Mentor, joined the Organizing Committee this year.
- ◆ Modification of the promotion letter in the coming year, such as adding QR codes, was suggested.
- ◆ More scientific ways will be used to identify good mentors.

## **5. Other Programmes**

<b>Target</b>	<b>Activity</b>	<b>Date</b>	<b>Organizer</b>	<b>Partner</b>	<b>PIC</b>	<b>Supporting</b>	<b>Remarks</b>
S4	<b>Tech for Girls – Workshop 1</b>	Nov 8, 2018 (Fri)	Bank of America Merrill Lynch (BAML)	Careers Committee	<b>WA</b>	GI, WK	<ul style="list-style-type: none"><li>◆ Recurring activity in second year of 3-year partnership with BAML</li><li>◆ 38 participants (taking BAFS / STEM subjects) – enthusiastic response</li><li>◆ Less varied activities than last year</li><li>◆ Most students enjoyed activities &amp; valued experience</li><li>◆ BAML considering alternating business-oriented &amp; STEM-oriented workshops</li></ul>
S5-6	<b>Joint-school Mock Interview Day</b>	Nov 12, 2018 (Sat)	Tak Sun Secondary School	Careers Committee	<b>WA</b>	MA	<ul style="list-style-type: none"><li>◆ New, large scale activity hosted by Tak Sun Secondary School – PIC: Mr Ng Po Shing (Hok Yau Club)</li><li>◆ Mainly mock university interviews conducted by most UGC-funded universities &amp; Tung Wah College (covering about 20 programmes) plus some information talks</li><li>◆ About 140 participants from 10 schools mainly in Shatin / Ma On Shan</li><li>◆ 18 YWGS participants (S6: 5, S5: 13)</li></ul>

							<ul style="list-style-type: none"> <li>◆ Participants valued the activities, which boosted their confidence, gave useful interview practice &amp; broadened their vision about further studies</li> <li>◆ Some wanted longer interview time</li> <li>◆ Teachers &amp; interviewers gave positive feedback</li> <li>◆ Activity will be re-run in 1920 &amp; we have been invited</li> </ul>
S3-6	<b>Talk on CUHK Journalism</b>	Nov 19, 2018 (Mon)	Faculty of Journalism, CUHK	Careers Committee	Careers Assistants	KK, WA	<ul style="list-style-type: none"> <li>◆ 38 participants (enrolled: 44)</li> <li>◆ First activity initiated by Careers Assistants – to engage them more &amp; help them develop organizational skills</li> <li>◆ Concise &amp; informative talk by Ms Eva Chan, Senior Lecturer</li> <li>◆ A few useful questions raised by participants</li> </ul>
S4-5	<b>PolyU Radiography Lab Tour</b>	Jan 26, 2019 (Sat)	Radiography Student Ambassadors, PolyU	Careers Committee	Careers Assistants	WA, LK	<ul style="list-style-type: none"> <li>◆ 18 participants</li> <li>◆ Another activity initiated by CAs – to engage them more &amp; help them develop organizational skills</li> <li>◆ Admission talk &amp; lab tours conducted by conscientious Radiography Student Ambassadors</li> <li>◆ Informative &amp; comprehensive introduction to Radiography</li> <li>◆ Hands-on experiences offered to interest participants</li> </ul>
S5-6	<b>Interview Tips on Medical Studies</b>	May 3, 2019 (Fri)	Careers Committee		<b>WA</b>		<ul style="list-style-type: none"> <li>◆ 10 participants (S5: 5, S6:5)</li> <li>◆ Alumna Dr Tam Wing Ki gave tips on medical interviews to S6</li> <li>◆ Useful scenarios created for interview practice</li> <li>◆ Participants benefitted a lot from tips</li> </ul>
S4	<b>Tech for Girls – Workshop 2</b>	May 17, 2019 (Fri)	Bank of America Merrill Lynch	Careers Committee	<b>GI</b>	WA	<ul style="list-style-type: none"> <li>◆ 3 participants (BAFS / science)</li> <li>◆ Similar activities Workshop 1 with some modifications but better run</li> </ul>
S4-6	<b>CUHK JC Children's Eye Care Programme</b>	Aug 3, 2019 (Sat)	CUHK Eye Centre	Careers Committee	<b>WA</b>		<ul style="list-style-type: none"> <li>◆ 19 participants</li> <li>◆ New voluntary programme introduced by alumna-eye specialist Dr Wong Emily Suhan</li> <li>◆ Meaningful experience for participants – serving children taking free eye tests &amp; exposure to clinical setting</li> <li>◆ Volunteers for 4 sessions can get certificates – we may continue to participate next term</li> </ul>
S3-5	<b>Hang Lung Young Architects Program 2019</b>	Sep 2019 -Aug 2020	Hang Lung Properties	Careers Committee	<b>GY</b>		<p>Au Hoi Kei (3C)  Chan Chun Yin (3C)  Ho Charlotte Kristin (3C)  Kwong Yuen Ting Danielle (3C)  Lau Sum (3C)</p>

<b>Overseas Studies</b>						
S3-6	<b>Talk on US Studies</b>	Oct 19, 2018 (Fri)	Careers Committee		<b>LG</b>	WA <ul style="list-style-type: none"> <li>◆ 26 participants</li> <li>◆ Concise talk delivered by alumna Fai Tai on application for US universities &amp; introduction to Wichita State University</li> </ul>
S3-5 students & parents	<b>Somerville College Talk</b>	Mar 21, 2019 (Thu)	Somerville College (Oxford) Victoria Shanghai Academy		<b>WA</b>	<ul style="list-style-type: none"> <li>◆ 10 participants (5 students &amp; 5 parents)</li> <li>◆ Informative talk</li> <li>◆ Well organized event</li> </ul>
S1 students & parents	<b>Lee Hysan Foundation Scholarship Briefing</b>	Apr 10, 2019 (Wed)	Lee Hysan Foundation	Careers Committee	<b>LK</b>	MA, WA <ul style="list-style-type: none"> <li>◆ 8 participants (4 students &amp; 4 parents)</li> <li>◆ Winnie Tsui, old YW student now at Geelong Grammar School, Australia, answered questions from keen participants</li> </ul>
S3-6	<b>Studying Medicine in the UK</b>	May 30, 2019 (Thu)	Careers Committee		<b>LG</b>	<ul style="list-style-type: none"> <li>◆ 46 participants</li> <li>◆ Comprehensive talk by alumna-UK paediatrician Christina Wei</li> <li>◆ Main topics covered <ul style="list-style-type: none"> <li>~ various specialties in medicine</li> <li>~ differences in medical studies &amp; careers between UK &amp; HK</li> <li>~ pros &amp; cons of studying overseas &amp; life in UK</li> <li>~ preparation for medical career &amp; tips on medical interviews</li> <li>~ life of UK doctors</li> </ul> </li> </ul>

## 6. External Programmes

<b>Activity</b>	<b>Date</b>	<b>Organizer</b>	<b>Participants</b>	<b>PIC</b>	<b>Supporting</b>
CLP Engineer in School Programme 1819	Oct 2018-Dec 2019	China Light & Power HK Ltd	Chan Hiu Yan (4E) Lam Ka Man (4E) Poon Shing Wing (4E) Wong Ka Yan (4E)	<b>CL</b>	
Junior Achievement Success Skills Workshop at Goldman	Oct 6, 2018 (Sat)	Junior Achievement HK	Lam Hoi Ching (6E) Law Hoi Ka Cordia (6E) Lee Wing Ki (6E) Lo Wing Sum Amy (6E) Lo Wing Yan Ada (6E) Po Samantha Salim (6E)	<b>GY</b>	
i-Present with Confidence for Young Adults	Oct 27 & 28, 2018	HKACMGM,	Lee Wing Ki (6E)	<b>WA</b>	

	(Sat & Sun)	HKWPEA			
St John's College High Table Dinner	Nov 30, 2018 (Fri)	St John's College, HKU	Cheung Hoi Man (5A) Lu Lok Yee (5A) Cheung Hau Yin Zoe (5B) Fung Kei Yin (5D) Lam Grace (5E)	<b>WA</b>	KY, KW
名師高徒導師計劃 (第二屆)	Dec 2018-Apr 2020	團結香港基金	Lai Wai Ting Charisse (4D)	<b>LG</b>	
WYNG Philomathia Student Essay Contest 1819	Submission by Feb 10, 2019	WYNG Foundation	Lam Hiu Yan (4A) Tai Cheuk Wing (4B) Yang Zixin Grace (4B) Hung Wing Sum (4C) Chui Hei Tung (4D) Luk Wing Lam (4E) Poon Shing Wing (4E) Valleramos France Erica Toquib (5A) Cheung Hau Yin Zoe (5B) Ip Hau Yan (5B) – <i>Commendation</i> Kam Hiu Kei Priscilla (5E)	<b>WA</b>	
YMCA Boundless	Feb – Aug 2019	YMCA	Narag Charlize Arwen (4A) – interviewed, not accepted	<b>WA</b>	
Cathay Pacific I Can Fly Programme 2019	Mar-Aug 2019	Cathay Pacific	Lau Yan Ting (3E) – no overseas trip	<b>WA</b>	
Biotechwork	Jun 4, 2019 (Mon)	Fundamentum Limited (FDMT)	Ma Tsz Ching (5A) Tang Anissa Fong Yee (5C)	<b>WA</b>	MI
中電工程師工作體驗之旅	Jul 2, 2019 - Jul 4, 2019	China Light & Power HK Ltd	Liu Tsz Lok Dorcas (4D)	<b>CL</b>	
Junior Achievement – Introduction to News at Bloomberg	Jul 3, 2019 (Wed)	Junior Achievement HK	Lam Hiu Yau (4A)	<b>GY</b>	
中學生傳媒教育工作坊 2019	Jul 6, 2019 (Sat)	EDB & Journalism Education Foundation HK Ltd	Au Cheuk Hin Meeko (5A) Cheung Hoi Man (5A) Lee Sing Ching (5A) So Sau Yan (5A) Wong Hiu Ching (5D)	<b>CL</b>	MA

## 7. Summer Programmes

<i>Activity</i>	<i>Organizer</i>	<i>Participants</i>		<i>PIC</i>	<i>Supporting</i>
Be a Government Official for a Day 2019	Commission on Poverty	Cheung Hau Yin Zoe (5B)		<b>WA</b>	
CUHK Engineering Summer Camp 2019	Faculty of Engineering, CUHK	Cheng Wing (5A) Choi Wing Yee (5C)	Fung Wing Yung (5E)	<b>WA</b>	
CUHK Summer Clinical Attachment Programme 2019	Faculty of Medicine, CUHK	Zhang Wan Hei (5D) – successful Lam Wing Yan (5C) – unsuccessful		<b>GY</b>	WA
HKFWS Work Placement Scheme 2019	HKFWS	<u><b>Offered Jobs</b></u> Cheng Yee Ching (4A) Lau Cheuk Tung (4A) Wong Cheuk Ying (4A) Wong Ching Yiu (4A) Hui Yi Man (4B) Mak Cheuk Kiu (4B) Ngan Wing (4B) Tam Nga Hei (4B) Wong Tim Alana (4C)	Qin Tsz Yan (4D) Au Cheuk Hin Meeko (5A) Hui Yan Ting (5A)  <u><b>Not Offered Jobs</b></u> Lam Yuet Tung Jessica (4A) Tse Hei Lam Jana (4A) Law Tak Yi (4C) Cheng Wing (5A)	<b>GY</b>	
HKU Global Health & Development Leadership Training Camp	Faculty of Medicine, HKU	Lu Lok Yee (5A)		<b>WA</b>	
Life Buddies Job Tasting Programme 2019	Commission on Poverty	Lau Cheuk Tung (4A) Wong Cheuk Ying (4A) Wong Ching You (4A)	Poon Shing Wing (4E) Wong Ka Yan (4E)	<b>WA</b>	GY
M21 青年記者培訓課程 2019	HKFYG	Cheng Yee Ching (4A) Li Jennifer (4A)	Zhang Xinyi (4A)	<b>MA</b>	
MTR Train 出光輝新里程	MTRC	Lee Hei Ching (3D) Hou Wing Yan (3C)	Tse Yuen Shan (4D)	<b>MA</b>	
PolyU Summer Programme 2019	PolyU	Li Cheuk Yan (3D) Luk Tsz Yin (4B) Wu Jun Ling (5C) Tang Tsz Ki (5D)	Wong Tsz Shan (5D) Yan Wing Lam (5E) Yau Hin Nga (5E)	<b>WA</b>	
高中學生暑期資訊科技學習計劃	IVE	Yin Vicky Yue Xuan (4C)	Tang Hoi Lam (4E)	<b>WA</b>	