

Privacy Policy Statement

Ying Wa Girls' School (the school) is committed to ensure the collection, usage, storage, transfer and disclosure of your personal data through online donation and visitors of the school website accord to the Personal Data (Privacy) Ordinance. This Statement explains our policies and practices on handling personal data.

Data collection and usage

When you make a donation or browse the websites of the school, your personal data may be collected, including but not limited to: Name, phone number, address, email address, etc.

The data collected may be used for the purposes related to the participation in different programmes and activities, the issuance of receipts, collecting user feedback, conducting analyses, and any other initiatives in relation to the aims and objectives of the school.

The dissemination of news and information related to the school and its service units would be conducted in accordance with the requirements of the Personal Data (Privacy) Ordinance, after obtaining the consent from the data subject. Should you wish to stop receiving news and information from the school and its service units, please contact us at school@ywgs.edu.hk.

Disclosure of personal data

The school does not rent, sell, transfer or disclose your personal information with other people or non-affiliated companies except under the following circumstances:

- i. any agent, contractor or third party service provider who provides administrative, telecommunications, computer, or any other services to the school in connection with the operation of its business;
- ii. the services requested by you is provided by the person or company concerned;
- iii. with your prior consent;
- iv. we believe that it is necessary to share information in order to investigate, prevent, or take action regarding illegal activities, suspected fraud, or situations involving potential threats to the physical safety of any person;
- v. to satisfy any applicable law, regulation, legal process, enforceable governmental request and administrative requirements.

Data access and correction

According to the Personal Data (Privacy) Ordinance, you have the right to access and correct your personal data and request a copy of the said data. When such requests are made, the school will check the requestor's identity to ensure the requestor is legally entitled to make the data access or correction request. The school shall or may refuse to comply with a data access request in the circumstances specified in section 20 of the Ordinance, for example, the requestor fails to provide necessary information to the school.

Revision of this Statement

The school reserves the right to revise this Statement. Revision will be announced on the school website (<http://www.ywgs.edu.hk>). In case of any discrepancy between the English and Chinese versions of this Statement, the English version shall prevail.

Contact Us

If you wish to contact the school about this privacy policy, please email to school@ywgs.edu.hk or call us at 2546-3151.