

Homecoming visits to your alma mater

It is the school's greatest desire to maintain long-term relationship with our graduates because we believe such relationship attributes and is essential to nurturing and preserving the heritage of Ying Wa's noble traditions. We understand that from time to time alumnae like to come back to see the school and visit their teachers. Some of them might be recent school-leavers, while some long-time graduates returning from overseas. The following few points summarize the general practice of the school at present. They contribute to facilitate homecoming visits of our graduates.

- Normally **when the school is in sessions** (i.e. Monday - Friday, 8:15 pm - 3:45 pm, visits will not be arranged so as not to disturb normal operation of the school.
 - For alumnae wishing to return for a friendly visit (either individually or in groups), we encourage you to call the School Office in advance so that proper reception could be arranged by the teaching staff serving in the Alumnae Association or the Alumnae Association Hospitality Team. Such visits will be arranged after school hours.
 - For alumnae returning to see a particular teaching staff, we suggest you make prior appointment with the teacher concerned, so that he or she can allocate his/her convenient time to meet with you.
 - For alumnae returning for business (such as applying for a testimonial), we advise you to make the application with the School Office in advance so that the documents will be ready for you to collect when you come.

- If you intend to visit the school **during school holidays**, please contact the School Office or the staff members concerned to make prior appointments so that we will be prepared to receive you. Non pre-arranged visits will be referred to the staff in the School Office.

- If you would like to attend a school function, we advise you to find out from the Alumnae Association website information about open house events to which all alumnae are welcome to join. Due to various considerations, most school activities (such as Sports Day, Christmas Variety Show and class parties) shall remain in-house functions where only invited guests may attend.

- The school will also liaise with the Alumnae Association to organize special homecoming functions (especially for new graduates) from time to time. So, do look out for the information.

For any further queries related to homecoming visits, please contact the school office at 2546 3151.